

Date

Name of IRA administrator
Address
City, State ZIP

RE: Request for Direct Charitable Distribution from IRA

Dear IRA administrator,

Please accept this letter as my request to make a direct qualified charitable distribution from my individual retirement account number [*insert number here*].

Please issue a check in the amount of \$_____, payable to the American Battlefield Trust and mail it to:

American Battlefield Trust
Attn: Meaghan K. Hogan, Senior Associate for Planned Giving
1156 15th Street NW, Suite 900
Washington, DC 20005

The qualified charitable organization's federal tax identification number is 54-1426643.

In your transmittal to the above-named charitable organization, please memorialize my name and address as the donor of record in connection with this transfer and copy me on the transmittal at the address below.

If you have any questions or concerns regarding this request, I can be reached at [*telephone number and/or email address*].

Thank you for your prompt attention to and assistance in this matter.

Sincerely,

Name of donor
Donor's address
City, State ZIP
Donor's phone number