

Date

Name of IRA administrator

Address

City, State ZIP

RE: Request for Direct Charitable Distribution from IRA

Dear IRA administrator,

Please accept this letter as my request to make a direct qualified charitable distribution from my individual retirement account number [*insert number here*].

Please issue a check in the amount of \$\_\_\_\_\_ (not to exceed \$108,000), payable to the American Battlefield Trust and mail it to:

American Battlefield Trust  
Attn: Meaghan K. Hogan, Planned Giving Manager  
1030 15<sup>th</sup> St NW, Suite 900 East  
Washington, DC 20005

The qualified charitable organization's federal tax identification number is 54-1426643.

In your transmittal to the above-named charitable organization, please memorialize my name and address as the donor of record in connection with this transfer and copy me on the transmittal at the address below.

If you have any questions or concerns regarding this request, I can be reached at [*telephone number and/or email address*].

Thank you for your prompt attention to and assistance in this matter.

Sincerely,

Name of donor

Donor's address

City, State ZIP

Donor's phone number